



# Education Agent Application Form

*(This form is mandatory and need to be uploaded while registering online)*

## Agency Details

<b>Legal company name</b>	
<b>Trading name (if applicable)</b>	
<b>Country of company registration</b>	
<b>Company registration number (ACN &amp; ABN if registered in Australia)</b>	
<b>Date of establishment</b>	
<b>Registered company address</b>	
<b>Contact numbers: Office and Mobile</b>	
<b>E-mail address</b>	
<b>Website URL</b>	
<b>Main Contact person name and position</b>	
<b>Main Contact person's MARA or QEAC Number</b>	



**Section 1: Company Description**

Please provide a description of your company

[Empty space for company description]

**Section 2: Key Personnel**

Please provide an overview of the key personnel within your company (attach additional pages as required)

<b>Name 1</b>		<b>Position</b>	
<b>Background</b>			
<b>Name 2</b>		<b>Position</b>	
<b>Background</b>			



**Section 3: General**

Are you an authorised agent or member of an agents' association? Are you accredited or registered with any organisation or body? If so, please list the name of the associations.

What services do you provide or intend to provide to our prospective students?

What are the countries from where you source students?



Do you charge student any fees and charges? If so, what do you charge and why?

**Section 4: Referees – please provide two Education Institutional referees**

**Referee 1**

<b>Name &amp; Designation</b>			
<b>Name of Institution and Address</b>			
<b>Phone number</b>		<b>Fax number</b>	
<b>E-mail address</b>		<b>Website</b>	



Referee 2			
<b>Name &amp; Designation</b>			
<b>Name of Institution and Address</b>			
<b>Phone number</b>		<b>Fax number</b>	
<b>E-mail address</b>		<b>Website</b>	

**Section 5: Acknowledgement**

I acknowledge that:

- The information provided in this form is true and accurate; and
- I have never engaged in dishonest practices.
- I agree that I have read and understood:
  - o National Code of Practice for Providers of Education and Training to Overseas Students 2018
  - o The Education Services for Overseas Students Act 2000 (ESOS Act)

Education Agent		Witness	
<b>Name</b>		<b>Name</b>	
<b>Position</b>		<b>Position</b>	
<b>Signature</b>		<b>Signature</b>	
<b>Date</b>		<b>Date</b>	



ADMIN USE ONLY			
<b>Authorisation for Processing</b>			
<b>Action to be taken</b>	<b>APPROVED</b>	<b>DENIED</b>	
<b>Date Effective</b>			
<b>Comments</b>			
<b>Signed</b>		<b>Position</b>	
<b>Print Name</b>		<b>Date Processed</b>	

